

Palmer Memorial Episcopal Church  
Vestry Meeting Minutes  
October 15, 2019

**Vestry present**

Victor Lamas

Burdett Keeland

Jim Key, Senior Warden

Linda Sylvan

Jennifer Macia

Rita Justice

Kristie Van Arsdel

Priscilla Plumb

Al Hergenroeder

Barbara Hass

Gretta Boshara

Steven Killworth

Shannon Westin

**Clergy present**

The Rev. Neil Willard

The Rev. Liz Parker

The Rev. David Wantland

The meeting was called to order at 5:30 and finished at 6:45.

The Rev. Liz Parker opened the meeting with a prayer.

Community sharing: It was noted that Randy Byrd will be undergoing surgery soon.

The minutes of the September meeting were approved.

**Financial report** through September was given by Jim Key. We are on track to have a slight budget excess. Budget preparation for 2020: increase budget goal is \$2.2 million.

The **Communication Council** report was given by Priscilla Plumb. See the Communications Council Report which lists the many activities and dates.

The **Evangelism Council** report was presented by Shannon Westin.

**Outreach Council** report – see handout which includes the list of outreach activities including the new PAR (Palmer's Assisting Reentry) Ministry.

The **Stewardship Council** report was given by Linda Sylvan. There will be continuing stewardship communications following Covenant Sunday and plans for updates to the Parish concerning progress.

Victor Llamas gave the **Worship Council** report.

The **Junior Warden's** report was given by Burdett Keeland. Roof repairs have been completed, but we are still on hold for new security gates as the plans are still at the City of Houston for permitting.

**Senior Warden's report: The new Vestry Handbook is being formatted by Dustin and a rough draft should be available by our next meeting. Nominations are being received for Vestry and Council positions and the notice about the upcoming meeting of the Nominating Committee will be published in The Palmer.**

#### **Clergy reports**

**The Rev. Neil Willard** gave the Rector's report.

**The Rev. Liz Parker** gave her report.

**The Rev. David Wantland** gave his report.

**Unfinished business: None**

**Call for new business: None**

Meeting ended at 6:45